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**Raffles University, Neemrana,  
Alwar, Rajasthan**

Minutes of the Meeting of the Board of Management was held on 30<sup>th</sup> October, 2017 at 02-00 PM at C-18, Gulmohar Park, New Delhi.

The following members were present:-

- |                                       |                              |
|---------------------------------------|------------------------------|
| 1. Mr. Vivek Gomber                   | Chairperson                  |
| 2. Prof.(Dr.) V.K. Kapoor             | President                    |
| 3. Dr. Justice (Mrs.) Meena V. Gomber | Chairperson, Sponsoring Body |
| 4. Mr. Udayan Mukerji                 | Member, Sponsoring Body      |
| 5. Mr. Rakesh Sharma                  | Members, Sponsoring Body     |
| 6. Mr. Bhupendra Nagpal               | Members, Sponsoring Body     |
| 7. Mr. Anil Sardana                   | Registrar, Member-Secretary  |

(Dr. Vishal Gulati, Mr. Kesri Singh Kapur, Mr. V.P. Goyal and Commissioner, College Education, Rajasthan, Jaipur could not attend.)

After detailed discussions, the following Agenda Items were taken up and decisions were taken accordingly.

1. To confirm the Minutes of the Meeting of the Board of Management was held on 15<sup>th</sup> April, 2017.  
**Resolved that the Minutes of the Meeting of Board of Management held on 15<sup>th</sup> April, 2017 be approved.**
2. To consider and approve the action taken report on the decisions of the Board of Management in its Meeting held on 15<sup>th</sup> April, 2017. (Annexure -I)  
**Resolved that the action taken report on the decision of the Board of Management, in its Meeting held on 15<sup>th</sup> April, 2017 be approved.**
3. To discuss about the marketing plan for admissions in upcoming academic year 2018-19. A brief report on the status of admissions in the current academic year 2017-18 was apprised to all members. (Annex-II)

All members discussed in detail the admissions that have been made by the University in current academic year 2017-18, and expressed their displeasure at the poor admissions record. The members also discussed about the marketing plan for admissions in the forth coming year 2018-19.

4. To report the detailed description of "Sarpanch Samman Samaroh", which was successfully organized in the University campus on 08.10.2017 in order to establish a rapport with local population in close vicinity of University premises. (Annexure -III)

All the members were happy with the steps taken by the University to establish close rapport with the local population in close proximity of University campus. The members felt that a few more such like functions be organized to promote awareness about the University, as it would go a long way to increase the admissions.

5. As per resolution No. 11 of last board meeting that was held on 15.04.2017, following progress report was submitted regarding the establishment of the School of Agriculture Sciences and School of Pharmacy.

a) To report that the State Government had inspected the premises of the University on 09.08.2017, to run the Agriculture courses under the School of Agriculture Sciences, Raffles University, Neemrana (Annexure -IV)

b) To report that the application has forwarded to Pharmacy Council of India, New Delhi for approval to start following courses from the session 2018-19. (Annexure - V)

I. B. Pharma ( Bachelor of Pharmacy)

II. D. Pharma (Diploma in Pharmacy)

**Resolved that the Establishment School of Agriculture Sciences & School of Pharmacy be approved with following courses.**

1) School of Agriculture Sciences :

I. B.Sc. Agriculture (Hons.) - 4 Year , 08 Semesters, Degree Course

2) School of Pharmacy :

I. B.Pharma (Bachelor of Pharmacy)- 04 Year, 08 Semesters, Degree Course

II. D. Pharma (Diploma in Pharmacy)- 02 Year , 04 Semesters, Diploma Course

6. To consider and approve the Audit Report of the University for the Financial Years 2016-17.

(Annexure -VI)

**Resolved that the Audit Report of the University for the Financial Year 2016-17 be confirmed and approved.**

7. Any other item with the permission of the Chair.

  
REGISTRAR

**Raffles University, Neemrana,  
Alwar, Rajasthan**

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Agenda for the Meeting of the Board of Management to be held on 30<sup>th</sup> October, 2017 at 02-00 PM at  
C-18, Gulmohar Park, New Delhi

**AGENDA**

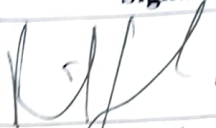
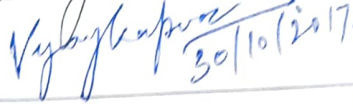

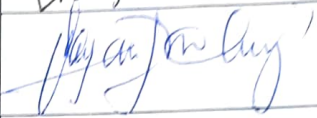

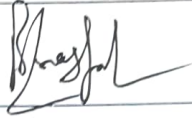

1. To confirm the Minutes of the Meeting of the Board of Management was held on 15<sup>th</sup> April, 2017.
2. To consider and approve the action taken report on the decisions of the Board of Management taken in its Meeting held on 15<sup>th</sup> April, 2017. (Annexure –I)
3. To discuss about the marketing plan for admissions in upcoming academic year 2018-19. A brief report on admission has been made in current academic year 2017-18 is also apprised. (Annex-II)
4. To report the detailed description of “ Sarpanch Samman Samaroh ”, which was successfully organized in the University campus on 08.10.2017 in order to make more approach in vicinity of University premises. (Annexure –III)
5. As per resolution No. 11 of last board meeting was held on 15.04.2017 following progress report are submitted for establishment School of Agriculture Sciences and School of Pharmacy.
  - a) To report the State Government inspection, which was held on 09.08.2017, for run Agriculture courses under the School of Agriculture Sciences, Raffles University, Neemrana. (Annexure –IV)
  - b) To report that the application has been made to Pharmacy Council of India, New Delhi for approval to start following courses from the session 2018-19. (Annexure – V)
    - I. B. Pharma ( Bachelor of Pharmacy)
    - II. D. Pharma (Diploma in Pharmacy)
6. To consider and approve the Audit Report of the University for the Financial Years 2016-17. (Annexure –VI)
7. Any other item with the permission of the Chair.

  
REGISTRAR

DATE: 30.10.2017

ATTENDANCE SHEET

The Meeting of the Board of Management held on 30<sup>th</sup> October, 2017 on 2:00 PM at C-18, Gulmohar Park, New Delhi.

SN	Name		Signature
1	Mr. Vivek Gomber	Chairperson	
2	Prof. (Dr.) V.K. Kapoor President	Member	 30/10/2017
3	Hon'ble Justice Dr. (Mrs.) Meena V. Gomber Chairperson, Sponsoring Body (Nominated by Sponsoring Body)	Member	
4	Mr. Udayan Mukerji (Nominated by Sponsoring Body)	Member	
5	Mr. Rakesh Sharma (Nominated by Sponsoring Body)	Member	
5	Dr. Vishal Gulati (Nominated by Sponsoring Body)	Member	
	Mr. Bhupendra Nagpal (Nominated by Sponsoring Body)	Member	
	Mr. Kesri Singh Kapur (IT Expert Nominated by Chairperson)	Member	
	Mr. V. P. Goyal (Finance Expert Nominated by Chairperson)	Member	
	Commissioner, College Education, Rajasthan, Jaipur	Member	
	Mr. Anil Sardana Registrar	Member - Secretary	

**Action Taken Report in the decisions of the Board of Management held on 15.04.2017**

Annexure I

Action Taken

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S.No.	Agenda Items	Decisions	Action Taken
1	To confirm the Minutes of the Meeting of the Board of Management held on 10 <sup>th</sup> December, 2016.	Resolved that the Minutes of the Meeting of the Board of Management held on 10 <sup>th</sup> December, 2016 be approved.	Noted
2	To consider and approve the action taken report on the decisions of the Board of Management taken in its Meeting held on 10 <sup>th</sup> December, 2016. (Annexure -I)	Resolved that the action taken report on the decisions of the Board of Management taken in its meeting held on 10 <sup>th</sup> December, 2016 be approved.	Noted
3	To report the Joining of Rtd. Lt. General (Dr.) V.K. Ahluwalia as Director General of Raffles Group of Institution. (Annexure-II)	Resolved that the Joining of Rtd. Lt. General (Dr.) V.K. Ahluwalia as Director General of Raffles Group of Institution be approved.	Noted
4	To report that as per Resolution No 04 of the Board of Management Meeting held on 10.12.2016, to securitize the suitable ERP solution (Enterprises Recourses Planning), after taking numerous demonstrations of various software companies, the Academia ERP Campus Management Solution of M/S Serosoft Solutions Pvt. Ltd. was found suitable according to the University requirements and it has been finalized and advance payment of rupees five lac. has been paid and implementation process is going on.	Resolved that the finalization of ERP solution provider as Academia ERP Campus Management Solution of M/S Serosoft Solutions Pvt. Ltd. be approve.	Noted



To discuss about the marketing plan for admissions in upcoming academic year 2017-18. A brief report on current process and activities which has been done is also appraised. (Annex-III)

All members discussed in details about the marketing plan for admission in upcoming year 2017-18 and directed to report the final status of admission in next meeting.

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To report the detailed description of following activities that were successfully organized in the University campus in current academic session 2016-17 towards excellence in different domains.

A. Two Days Science and Technology Exhibition - 2016 held on 7<sup>th</sup> and 8<sup>th</sup> December, 2016 organized by School of Engineering and Technology & School of Basic and Applied Sciences. (Annex- IV)

B. Two days sports competition "Josh 2017" on 27<sup>th</sup> and 28<sup>th</sup> February, 2017 organized by School of Basic and Applied Science. (Annex- V)

C. One Day Peer Educator Workshop on "Functional Legal Literacy and Legal Aid" was held on 21<sup>st</sup> December, 2016 organized by School of Law. (Annex - VI)

D. To report the detailed description on successful organizing of 1<sup>st</sup> C.L. Agrawal Memorial Moot Court Competition on 04 and 05 March, 2017. (Annex - VII)

E. One Day Peer Educator Workshop on Self Management Organized by Alabbar School of Management. (Annex - VIII)

F. A Seminar on "Gender Sensitization, Gender Equality & Gender Neutrality" was

All the members appreciated the successful organizing of the following events in University campus and also advised to keep its continue in upcoming academic sessions.

Noted



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	<p>organized in Auditorium of Raffles University on 12th April 2017 at 5.30 PM. 11 Students of different Semesters participated and expressed their view on the very relevant contemporary topic.</p>	
<p>7</p>	<p>To discuss on outcomes of MOU/ Agreement with the individual consultant Techno India Global Education Services Private Limited., which signed earlier for enhancement of Admissions in the University.                  (Annex - IX)</p>	<p>In order to analyze the progress and outcomes of MOU / agreement with the individual consultant Techno India Global Education Services Private Limited, the salient features of the MOU / agreement were examined in detail by all members. the main issue that came up for discussion was whether the results ( admissions to the university) achieved were commensurate to the money spent and other resources employed by the consultant techno India global education services private limited.                  Having discussed the methodology adopted by the consultant, all members expressed their reservations regarding the planning, preparations, execution and effective monitoring of the progress of work at various stages. The results achieved on the ground were negligible. In fact, some of the expenditures remained unaccounted for, without proper authority to do so. The details of the expenditures were presented by the registrar to the board.                  It was, therefore, decided that the inadequacies observed in the implementation of the MOU / agreement be discussed with the consultant Techno India Global Education Services Private Limited, and the board be apprised of the same in the next meeting</p>
<p>8</p>	<p>To consider and approve the order of the President for issuance of Provisional Degree to 02 Ph.D Scholar of School of Law. The first Ph.D Scholar has been produced by the Raffles University accordingly.                  Further, as per Resolution No. 08 of last BOM meeting dated 10.12.2016 a progress report of Ph.D</p>	<p>Resolved that the order of the President be confirmed.</p>

Noted

Noted

60063

	<p>registration in various faculties is being placed before the Board of Management. (Annex - X)</p>		
9	<p>To consider and approve the order of the President to charge Rs. 1000.00 (Five Thousand Rupees) as fee of Branch Change.</p>	<p>Resolved that the order of the President be approve.</p>	Noted
10	<p>To approve and ratify the ex-post-facto approval for the introduction of New Branch of Computer Science Engineering in B.Tech degree course from the session 2015-16 with in intake of 60 students.</p>	<p>Resolved that the ex-post-facto approval for the introduction of New Branch of Computer Science Engineering in B.Tech degree course from the session 2015-16 with intake of 60 students be approved.</p> <p>After detail discussion on upgrading the University in order to meet the aspirations of the youth in the vicinity, it is advised by the members that following Schools should be established in the University from the Academic Session 2018-19 and the President is authorized to initiate the process at their end earlier and report the progress in next meeting.</p> <ol style="list-style-type: none"> <li>1. School of Pharmacy             <ol style="list-style-type: none"> <li>a) B. Pharma (Bachelor in Pharmacy) 04 Years, UG Course</li> <li>b) D. Pharma (Diploma in Pharmacy) 02 Years, Diploma Course</li> </ol> </li> <li>2. School of Agriculture Sciences             <ol style="list-style-type: none"> <li>a) B.Sc. in Agriculture - 04 Years, UG Course</li> </ol> </li> <li>3. School of Nursing             <ol style="list-style-type: none"> <li>a) B.Sc. Nursing, 04 Year, UG Course</li> </ol> </li> </ol>	Noted
11	<p>Any other item with the permission of the Chair.</p>		



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## Raffles University, Neemrana

### Brief Report of Progress for approval of B.Sc (Agriculture) Courses from the Session 2018-2019

Following step by step procedure followed by Raffles University

S.N	Detail
1	A request letter sent to Higher Education, Govt of Rajasthan for approval of B.Sc Agriculture Course in Raffles University from the Session 2018-2019.
2	Higher Education, Govt of Rajasthan had constituted an inspection committee of three members for inspection of Raffles University to fulfill the Minimum requirements to start the B.Sc Agriculture course in Raffles University.
3	Above mentioned Committee visited the University on 9 <sup>th</sup> August, 2017.
4	Permission / approval letter by the Govt of Rajasthan is awaited.

Item No.....05.....

Annexure.....IV.....

Phone : 91-294-2471101 (O) 2470682 (F), 09414158224 and 09414170239 (M)  
E-mail : vc\_mpuat@yahoo.co.in OR vc@mpuat.ac.in



प्रो. उमा शंकर शर्मा  
कुलपति  
Prof. U. S. Sharma  
Vice-Chancellor

**Maharana Pratap University of Agriculture and Technology**  
University Campus, Udaipur - 313001 (Rajasthan), INDIA

महाराणा प्रताप कृषि एवं प्रौद्योगिकी विश्वविद्यालय, उदयपुर  
विश्वविद्यालय परिसर, उदयपुर - 313001 (राजस्थान) भारत

000068

No. PS/VC/MPUAT/2017/ 442  
31<sup>st</sup> July, 2017

**SPEED POST**

Mr. Anil Sardana,  
Registrar,  
Raffles University,  
Japanese Zone, NH-8,  
Neemrana - 301 705  
District - Alwar (Raj.).

**Sub: Commencement of Agricultural Science Courses.**

Dear Mr. Sardana,

This has reference to your letter No. F.3/RU/Regr/2017/1849 dated 27.07.2017. The committee constituted by the state government for examining the availability of required land, infrastructure and other requirements for commencement of agricultural courses at your university will visit your university on 9<sup>th</sup> August, 2017. The committee will reach your university in the evening of 8<sup>th</sup> August, 2017. Therefore, please arrange the accommodation of three rooms in your Guest House on 8<sup>th</sup> August, 2017 evening.

Yours sincerely

3  
31/7/17

(Uma Shanker Sharma)

9

GOVERNMENT OF RAJASTHAN  
EDUCATION (Gr-IV) DEPARTMENT

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No. F. 3 (34) Edu.-4/2005 Pt.

Jaipur, dated: 6-6-2017

ORDER

A Proposal has been received from Raffles University, Neemrana (Alwar) regarding commencement of new courses i.e. Diploma in Engineering, Allied Sciences and Agriculture Sciences in the university. A committee of following is constituted to examine the availability of required land, infrastructure and other requirements as per norms of the ICAR and other relevant statutory regulatory bodies :-

1	Prof. Uma Shankar Sharma, Vice Chancellor, M.P.U.A.T, Udaipur	Convener
2	Prof. B.P. Nandwana, M.P.U.A.T, Udaipur	Member
3	Dr. Ramprasad Bhariya, Rajasthan Health Science University, Jaipur	Member

Committee will submit its detailed report to the State Government within a period of one month with specific recommendations in respect of starting of new disciplines in the Raffles University, Neemrana (Alwar) in the light of norms prescribed by concerned statutory regulatory bodies.

*Sd*  
Additional Chief Secretary  
Higher Education

Copy forwarded for information/necessary action :-

1. S.A. to Minister, Higher Education, Rajasthan, Jaipur.
2. P.S. to Additional Chief Secretary, Higher Education.
- ✓ 3. Prof. Uma Shankar Sharma, Vice Chancellor, M.P.U.A.T, Udaipur
4. Prof. B.P. Nandwana, M.P.U.A.T, Udaipur
5. Dr. Ramprasad Bhariya, Rajasthan Health Science University, Jaipur
6. Registrar, Raffles University, Neemrana (Alwar) is directed to make available all the relevant documents/informations to the Committee.

*[Signature]*  
Jt. Secretary, Hr. Education

**RAFFLES  
UNIVERSITY**

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Item No. 05

Annexure V

000070

No.F-3 KU Regr 2017/1000

Dated: 28.08.2017

To:  
The Secretary  
Pharmacy Council of India,  
Combined Council's Building, Kotla Road,  
Awaraz-1, Ghali's Marg,  
New Delhi-110003

**Sub: Submission of Standard Inspection Format (S.I.F-C) in Triplicate to PCI by Raffles University, Neemrana seeking approval of the D. Pharma, Session (2018-2019) and B. Pharma, Session (2018-2019)**

Sir/ Madam,

With reference to subject cited above, I am directed to submit the Standard Inspection Format (S.I.F-C) to Pharmacy Council of India, New Delhi, for seeking approval of the D.Pharma and B.Pharma commencing with the Session (2018-2019). A duly filled SIF-C format in triplicate along with two DD of Rs 75,000/- and Rs 2,00,000/- and all other relevant documents as Annexure- I to VI (Attached) as per guidelines of Pharmacy Council of India, New Delhi, are being forwarded for kind perusal and approval.

It is further submitted that proposed School of Pharmacy has completed the minimum standard requirements as desired to establish the School of Pharmacy for D.Pharma and B.Pharma courses in Raffles University campus from Session (2018-2019).

It is therefore requested that necessary orders may kindly be issued for necessary inspection.

**Encl:** Duly filled Standard Inspection Format (S.I.F) in triplicate along with Annexure- I to VI as also other requisite documents.

Your sincerely

  
Registrar  
**REGISTRAR**  
RAFFLES UNIVERSITY  
NEEMRANA (RAJ.)

  
**REGISTRAR**  
RAFFLES UNIVERSITY  
NEEMRANA (RAJ.)

30 AUG 2017

11

**Alabbar School of Management**  
**Raffles University, Neemrana**

**Minutes**

The Meeting of Board of Studies of Alabbar School of Management was held on 27<sup>th</sup> January 2018 at 12:00 pm in conference hall of Chancellery Building of the University.

The following members were present:

- |   |          |
|---|----------|
| 1. Dr. Vinay K. Srivastava<br>Dean, Alabbar School of Management      | Convener |
| 2. Dr. Bhawana Rawat<br>Asst. Professor, Alabbar School of Management | Member   |
| 3. Mr. Sanjeev Kumar<br>Asst. Professor, Alabbar School of Management | Member   |

Experts:

- |  |                 |
|--|-----------------|
| 4. Prof. Pankaj Kumar Gupta<br>Dean, Centre for Management Studies<br>Jamia Millia Islamia University, New Delhi | External Expert |
| 5. Dr. Ritesh Gupta<br>HOD, Department of Entrepreneurship<br>Footware Design & Development Institute, Rohtak    | External Expert |

The Dean, Alabbar School of Management welcomed all Hon'ble experts and members and there after Mr. Sanjeev Kumar was requested to take up the Agenda.

1. To consider the Syllabus and Scheme of Examinations of MBA from the Academic Session 2018-19 onwards.

**Resolved that in the Syllabus and Scheme of Examinations of MBA Course the following change may be made:**

- i. Name of MBA Programme can be changed to MBA Course
- ii. Change of Name of the subject "Principles of Management" to "Management Concepts" in MBA Sem I

- iii. Change of Name of the subject "Statistics and Quantitative Techniques" to "Quantitative Techniques for Business Decision Making" (as it will then include Statistics and Operations Research) in MBA Sem I
- iv. Change of Name of "Summer Internship & Project Evaluation" to "Summer Internship" or "Summer Internship Project" or "Project Emersions"; and prepare course structure for the same in MBA III Sem
- v. Change of Name of the subject "Production & Operations Management" to "Operations Management" in MBA Sem III
- vi. Change of Name of "Major Research Project" to "Comprehensive Research Project" in MBA IV
- vii. Either incorporation of a new subject pertaining to Environmental Considerations, or include aspect of Corporate Social Responsibility in the subject "Business Ethics" in MBA Sem IV
- viii. Change of Name of the subject "Branding Management" to "Brand Management" in MBA Sem IV
- ix. Subject "Global Brand Strategy" can be included in "International Marketing"
- x. Include "International Finance" in "Financial Management"

2. To consider the syllabus and Scheme of Examinations for BBA course being run in the School of Management from the Academic Session 2018-19 onwards on the basis of CBCS as per UGC norm.

Resolved that the Syllabus and Scheme of Examinations for BBA Course may remain unchanged.

3. To consider the syllabus and Scheme of Examinations for B.Com(II) course being run in the School of Management from the Academic Session 2018-19 onwards on the basis of CBCS as per UGC norm.

Resolved that the Syllabus and Scheme of Examinations for B.Com (II) Course may remain unchanged.

4. For approval of:

- (a) Ordinance of MBA program

Resolved that the Ordinance of MBA Program can be continued with minor revision

(b) Ordinance of BBA program

Resolved that the Ordinance of BBA Program can be continued with minor revision

(c) Ordinance of B.Com (II) program

Resolved that the Ordinance of B.Com (II) Program can be continued with minor revision

Dr. Bhawana Rawat



Mr. Sanjeev Kumar



Prof. Pankaj Kumar Gupta



Dr. Ritesh Gupta



Dr. Vinay K. Srivastava



ALABBAR SCHOOL OF MANAGEMENT  
RAFFLES UNIVERSITY, NEEMRANA

Minutes of BOS Meeting

Meeting of Board of Studies of Alabbar School of Management was held on 18<sup>th</sup> November at 11.00 am in Business Lounge.

Following members were present:

- |  |                 |
|--|-----------------|
| 1. Dr. Sanjeev Kumar<br>HOD, Alabbar School of Management<br>Raffles University, Neemrana (Raj.)                                   | Convener        |
| 2. Dr. Manoj Kumar Meet<br>Associate Professor, Alabbar School of Management<br>Raffles University, Neemrana (Raj.)                | Member          |
| 3. Dr. Khem Chand<br>Associate Professor, Alabbar School of Management<br>Raffles University, Neemrana (Raj.)                      | Member          |
| 4. Prof. (Dr.) Gurendra Nath Bhardwaj<br>Professor (Economics) Dean, Dept. of Management<br>NIT University, Neemrana, Alwar (Raj.) | External Expert |
| 5. Prof. (Dr.) Birendra Prasad<br>Professor (Finance), Dept. of Management<br>Manav Rachna University, Faridabad, (HR)             | External Expert |

The HOD, Alabbar School of Management welcomed all Hon'ble experts and members and thereafter he took up the agenda.

**Agenda items: -**

1. To consider and approve the Syllabus and Scheme of Examinations of MBA (Dual Specialisation) Programme from the Academic Session 2022-23 onwards.

Resolved that the Syllabus and Scheme of Examinations for MBA (Dual Specialisation) Programme may remain with the following changes:

Course Code	Proposed Course Name	Changed Course Name
Core Courses		
MGTM-101:	Management concept	Principles of Management

MGTM-106:	Quantitative Techniques for Business Decision Making	Quantitative Techniques for Managers
MGTM-204:	Financial management	Corporate Finance
MGTM-302:	Legal Regulatory Framework for Business	Legal Aspects of Business
MGTM-303:	Corporate Strategy	Business Strategy
MGTM-304:	Summer Internship and Project Report and Viva-Voce	Summer Internship Project (PAP/PCP)
Specialization Courses		
MGTM-302M	Consumer Behaviour and Market Research	Consumer Behaviour
MGTM-303M	Rural Management	Marketing Research
MGTM-301F	Security Analysis	Security Analysis & Portfolio Management
MGTM-302F	Portfolio Management	Financial Markets and Institutions
MGTM-303F	Financial Markets and Services	Financial Services
MGTM-301S	Supply Chain & Logistic Management	Essentials of Supply Chain Management
MGTM-406M	E-Marketing	Digital Marketing
MGTM-406H	Performance Management	Performance Appraisal and Evaluation
MGTM-405F	Tax Planning and Control	Corporate Tax planning
MGTM-506F	International Finance and Trade	International Financial Management
MGTM-404S	Total Quality Management & Six Sigma	Application of Quality Management

Also, the name of the specialization will be Marketing, Human Resource, Finance, Production & Operation, International Business Logistic and Supply chain Management.

to consider and approve the Syllabus and Scheme of Examinations of MBA (Core Specialisation) Course from the Academic Session 2022-23 onwards.  
Resolved that the Syllabus and Scheme of Examinations for MBA (Core Specialisation) Programme may remain with the following changes:

Course Code	Proposed Course Name	Changed Course Name
<b>Core Courses</b>		
MGTM-101:	Management concept	Principles of Management
MGTM-106:	Quantitative Techniques for Business Decision Making	Quantitative Techniques for Managers
MGTM-204:	Financial management	Corporate Finance
MGTM-302:	Legal Regulatory Framework for Business	Legal Aspects of Business
MGTM-303:	Corporate Strategy	Business Strategy
MGTM-304:	Summer Internship and Project Report and Viva-Voce	Summer Internship Project (PAP/PCP)
<b>Specialization Courses</b>		
MGTM-302M	Consumer Behaviour and Market Research	Consumer Behaviour
MGTM-303M	Rural Management	Marketing Research
MGTM-301F	Security Analysis	Security Analysis & Portfolio Management
MGTM-302F	Portfolio Management	Financial Markets and Institutions
MGTM-303F	Financial Markets and Services	Financial Services
MGTM-301S	Supply Chain & Logistic Management	Essentials of Supply Chain Management
MGTM-406M	E-Marketing	Digital Marketing
MGTM-406H	Performance Management	Performance Appraisal and Evaluation

MGTM-405F	Tax Planning and Control	Corporate Tax planning
MGTM-506F	International Finance and Trade	International Management Financial
MGTM-404S	Total Quality Management & Six Sigma	Application of Quality Management

Also, the name of the specialization will be Marketing, Human Resource, Finance, Production & Operation, International Business Logistic and Supply chain Management. To consider the Syllabus and Scheme of Examinations of One Year Online Executive MBA Programme from the Academic Session 2022-23 onwards.

Resolved that the Syllabus and Scheme of Examinations for One Year Online Executive MBA Programme may remain unchanged.

To consider and approve the Syllabus and Scheme of Examinations of M. Com. from the Academic Session 2022-23 onwards.

Resolved that the Syllabus and Scheme of Examinations for M. Com. Programme may remain with the following changes:

Course Code	Proposed Course Name	Changed Course Name
<b>Core Courses</b>		
MCOM-303		Introduces a new Course Teaching Learning Practices of 2 credits for internal assessment of 50 marks (Practical).
<b>Specialised Courses</b>		
MJ403	International Financial System	Indian Financial System
MJ414	Supply Chain Management and Logistic	Supply Chain Management
MJ321	Human Resource Development	Performance Appraisal & Evaluation

To consider and discuss the Syllabus and Scheme of Examinations of BBA Programme from the Academic Session 2022-23 onwards on the basis of NEP 2020  
 Resolved that the BBA Programme will be a 3-years programme. Further, its Syllabus and Scheme of Examinations for six semesters may remain with the following changes:

Course Code	Proposed Course Name	Changed Course Name
MGTB-103	Management Process	Principles of Management
MGTB-105	Fundamental of Accounting	Financial Accounting
MGTB-203	Cost and Management Accounting	Cost Accounting
MGTB-301	Business Mathematics	Financial Management
MGTB-303	Companies Accounts	Management Accounting
MGTB-304	b. Investment Banking & financial Services	Business Mathematics
MGTB-305	Banking and Insurance	Principles of Banking
MGTB-403	Corporate Finance	Indian Economy
MGTB-404	a. Behavioral Finance b. Corporate Financial Reporting: Theory and Practice	a. Security Analysis and Portfolio Management b. Investment Banking
MGTB-501		A new course of AECC from list-I will be introduced of 4 credits and 100 marks
MGTB-502	Management Accounting	Marketing Management
MGTB-503	Theory of International Trade	International Business
MGTB-504	a. Investment Management	a. Material Management
MGTB-505	b. Labour Law	b. Performance Appraisal and Evaluation
MGTB-601	Global Business Environment	Digital Marketing
MGTB-604	a. Indian Economy b. Security Analysis and Portfolio Management	a. Behavioural Finance b. Management Training and Development

6. To consider and discuss the Syllabus and Scheme of Examinations of B Com. (II) course from the Academic Session 2022-23 onwards on the basis of NEP2020.

Resolved that the B. Com. (II) Programme will be a 3-years programme. Further, its Syllabus and Scheme of Examinations for six semesters may remain with the following changes:

Course Code	Proposed Course Name	Changed Course Name
COM-304	Investment Banking and Financial Services	b. Principles of Banking
COM-305	Banking and Insurance	a. Principles of Marketing
COM-404	a. Financial Analysis and Reporting b. Behavioural Finance	a. Security Analysis and Portfolio Management b. Investment Banking
COM-501		A new course of AECC from list-I will be introduced of 4 credits and 100 marks
COM-502	Principles of Marketing (COM-501)	Derivative Analysis (COM-502)
COM-504	International Trade theory and Policy (COM-503)	Business Law
COM-603	International Business	Indian Economy
COM-604	a. Security Analysis and Portfolio Management b. Indian Economy	a. Financial Analysis and Reporting b. International Business


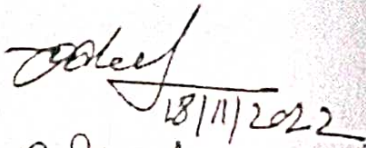
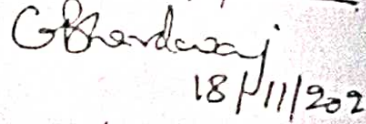
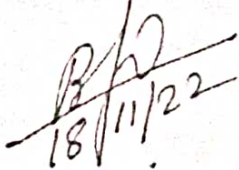
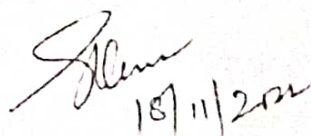
7. To consider the strategy for reviving the "Raffles Business Review" the journal of ASOM.

Resolved that the journal of the Alabbar School of Management "Raffles Business Review" should be published till March-2023.

8. To conduct a national conference/seminar by the end of April-2023.

Resolved that the Alabbar School of Management will go for the second national conference in the month of March-April-2023

The meeting ended with a vote of thanks to the Chair.

Name of Members	Designation	Signature
Dr. Manoj Kumar Meeth	(Member)	 18/11/2022
Dr. Khem Chand	(Member)	 18/11/2022
Prof. (Dr.) Gurendra Nath Bhardwaj	(External Expert)	 18/11/2022
Prof. (Dr.) Birendra Prasad	(External Expert)	 18/11/22
Prof. (Dr.) K. Karthikeyan	(Special Invitee)	
Dr. Sanjeev Kumar	(Convener)	 18/11/2022

RAFFLES UNIVERSITY, NEEMIRANA  
SCHOOL OF ENGINEERING AND TECHNOLOGY

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Minutes of Board of Studies (BOS) meeting of School of Engineering and Technology held on 31.12.2022 at 11:00AM in the Conference hall through offline

Following members were present (As per attendance sheet attached).

Available Members and Expert



NEEMRANA  
SCHOOL OF ENGINEERING AND TECHNOLOGY  
Proposed BOS for School of Engineering and Technology

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Date: 31-12-2022

Time: 11:00 am to 1:00 pm

Name	Responsibility	Signature
Prof. (Dr.) Indira Gadangi	President	
Dr. Jaspreet Hira	Convenor	
Dr. Kaushal Kumar	External Expert	31/12/2022
Dr. Virendra Swaroop Sanetani	External Expert	
Dr. Kunjee Lal Meena	External Expert	
Mr. Rajendra Singh	In the Chair	
Mr. Anil Sardana	Member	
Mr. Ramkesh Meena	Member	
Dr. Ankush Suthar	Member	
Dr. Rakesh Kumar	Member	- Absent - 
Mrs Shrutu Gupta	Member	
Mr. Manbir Singh	Member	31-12-2022
Mr. Bhavesh Pawar	Member	
Dr. Deepika Mishra	Member	
Mrs Jyoti Yadav	Member	
Dr Deepak Dixit	Member	
Mr. Sunil Kaushik	Member	
Mr. Ratnaram Tanwar	Member	

SCHOOL OF ENGINEERING & TECHNOLOGY  
RAFFLES UNIVERSITY  
NEEMRANA (BEM/PO)  
School of Engineering & Technology  
Raffles University, Neemrana

Address At the outset, the Chairman, Dr. Jaspreet Hira welcomed the Members of different departments (Schools) for attending the meeting of the Board of Studies. The Chairman further expressed special thanks to Dr. Kunjee Lal Meena, Dr. Virendra Sanghani, Dr. Kaushal Kumar for sparing the time from their busy schedule to attend the meeting. After that the agenda items were taken up and the Board decided/ recommended as under.

**BOS Agenda Points**

**Agenda No 1.**

To report minutes of Last BOS held on 31 Jan 2022 and get it approved if there is any correction.

(Annexure - A)

**Agenda No. 2.**

To consider and recommend Scheme of examination and credit templates for the 4 Years (Eight Semesters) Full Time B. Tech in ME, CSE, EE, ECE, CE 2 Years Full time and part time M. Tech in ME (Thermal, Machine Design and Manufacturing & Automation), CSE, and 3 Year Polytechnic Diploma in CSE, ME, EE and Civil, 3 Year BCA and 2 year MCA and 3 year full-time Ph.D. (ME, CSE, CE,EE) program to the Board of Studies for the academic session started with effect from 2022-2023. The concerned subject syllabus should be as per UGC and AICTE.

(Annexure - B)

**Agenda No. 3.**

To consider and recommend the eligibility conditions of above said courses to the Board of Studies proposed started from the academic session 2022-23 as mentioned below -

Eligibility Criteria for admission B. Tech (Duration 4 Years): Passed 10+2 examination with Physics and Mathematics as compulsory subjects along with one of the subjects Chemistry / Technology / Biology Obtained at least 45% marks (40% in case of candidate belonging to reserved category) in the above subjects taken together.

Note- Agenda may be changed according to NEP Policy 2020.

**Eligibility criteria for admission to B. Tech lateral entry to second year:**

1. Passed diploma examination from a board / university approved institution, with at least 45% marks (40% in case of candidates belonging to reserved category) in appropriate branch of Engineering / Technology

2. Passed B.Sc. degree from a recognized university as defined by UGC, with at least 45% marks (40% in case of candidates belonging to reserved category) and passed XII standard with mathematics as a subject.

provided that in case of students belonging to B. Sc. stream, shall clear the subjects Engineering Graphics / Engineering Drawing and Engineering Mechanics of the first year engineering program along with the second year subjects.  
 provided further that, the students belonging to B. Sc. stream shall be considered after filling the supernumerary seats in this category with students belonging to the B. Sc. stream.

**Eligibility Criteria for admission BCA (Duration 3 Years):**

consider and recommend the eligibility conditions for BCA 3 Years courses to the Board of Studies proposed started from the academic session 2022-23 as mentioned below -

- a) Higher Secondary (10+2) Examination with 45% (40% for SC/ST/OBC/SBC/PH) marks in Science (PCB/PCM/Arts/Commerce) as a mandatory subject.
- b) Admission in BCA course will be based on personal interview (without entrance exam)

**Eligibility Criteria for admission Polytechnique /Diploma (Duration 3 Years):**

consider and recommend the eligibility conditions for Polytechnique /Diploma 3 Years courses to the Board of Studies proposed started from the academic session 2022-23 as mentioned below -

- a) Candidates must have passed Secondary (10<sup>th</sup>) Examination or equivalent examination from any board with 45% marks for general category (40% for SC/ST/OBC/SBC/PH).
- b) Admission in Diploma course will be based on personal interview (without entrance exam)

**Eligibility criteria for admission to Diploma lateral entry to second year:**

- a) Passed ITI examination from a board with at least 45% marks (40% in case of candidates belonging to reserved category) in appropriate trade of Engineering / Technology.
- b) Passed Senior Secondary (10+2) with PCM from a recognized any board with at least 45% marks for general category (40% in case of candidates belonging to reserved category)

**Eligibility Criteria for admission MCA (Duration 2 Years):**

consider and recommend the eligibility conditions for MCA 2 Years courses to the Board of Studies proposed started from the academic session 2022-23 as mentioned below -



AICTE Guidelines F. No. AICTE/AB/MCA/2020-21 Passed BCA/ bachelor's degree in computer engineering or equivalent Degree. OR passed B.Sc / B.Com / B.A. with Mathematics at 10+2 level at Graduation Level (with additional bridge Courses as per the norms of the concerned university). Obtained at least 45% marks (40% marks in case of candidates belonging to reserved category) in the qualifying Examination

**Eligibility Criteria for M. Tech:**

Applicant should fulfill the eligibility requirements listed below in order to be accepted in the top institutions to enroll in a Master of Technology program.

- Candidates must have earned their BE or B.Tech from an accredited university in the relevant discipline.
- Candidates can also apply for the M.Tech course if they have completed a 5-year Master of Science program in applied science.
- The minimal requirement for graduation is a BE/B Tech or BSc degree in the relevant discipline with a minimum cumulative GPA of 50%. For admission to M.Tech programs, students with national- and university-level exams like OJEE, GATE, UPSEE, TANCET, etc. give preference.

**Eligibility Criteria for full time PhD Admissions:**

A candidate shall be eligible for admission to the Ph.D. programme, if he/she

- Master's degree or a professional degree declared equivalent to the Master's degree by the corresponding statutory regulatory body, with at least 55% marks in aggregate or its equivalent grade 'B' in the UGC's 7-point scale (or an equivalent grade in a point scale wherever the grading system is followed), or an equivalent degree from a foreign educational Institution accredited by an Assessment and Accreditation Agency which is approved, recognized or authorized by an authority established or incorporated under a law in its home country, or any other statutory authority in that country for the purpose of assessing, accrediting or assuring quality and standards of educational institutions.
- A relaxation of 5% of marks, from 55% to 50%, or an equivalent relaxation of grade, may be allowed for the candidates belonging to SC/ST/OBC/SBC/PH (noncreamy layer)/Differently able and other categories of candidates as per the decision of the University Grants Commission from time to time, or for those who had obtained their Master's degree prior to 19th September, 1991. The eligibility marks of 55% (or an equivalent grade in a point scale wherever the grading system is followed) and

the relaxation of 5% to the categories mentioned above are permissible only based on the qualifying marks without including the grace mark procedures

Candidates possessing a Degree considered equivalent to M. Phil Degree of an Indian institution from a Foreign Education institution accredited by an assessment and Accreditation agency which is approved recognized or authorized by an authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country for the purpose of assessing accrediting or assuring quality and standard of educational institutions, shall be eligible for submission to Ph.D. programme.

The candidates who have qualified the UGC/CSIR-JRF/GATE/NET/SLET, or Teacher Fellowship-holders or have passed M. Phil. programme with course work recognized by the U.G.C., as per the UGC Regulations (Minimum Standards and Procedure for award of M.Phil. /Ph.D. Degree, 2016), shall be exempted from appearing in the written test but compulsory to appear before SRC for interview/ Admission Counselling for the admission.

Candidates for full time research programme shall preferably be permitted having sponsorship/ assistantship /fellowship /any financial support from University / State or national level agency, etc. however, candidates without any financial support as above, shall not be disqualified to take admission to full time Ph.D. programme.

Permission of the employer in writing to the candidate, to pursue Ph D programme along with his /her regular duties in the organization he/she is employed

Certificate issued by the employer to allow him/her to fulfil the residential requirement during course work and contact days with supervisor after completion of the course work as notified by University from time to time.

#### Duration of Ph.D. Programme:

a) The duration of Ph.D. programme including course work for the two categories of scholars is Minimum (3) - Maximum (6) for full-Time Scholars. Minimum (4) - Maximum (6) for part-Time Scholars.

b) The women candidates and Persons with Disability (more than 40% disability) may be allowed a relaxation of two years for the Ph.D. in the maximum duration. In addition, the women candidates may be provided Maternity Leave/Child Care Leave once in the entire duration of the Ph.D. programme for up to 240 days

c) In case of exceptional circumstances like, but not limited to, illness/hospitalization, etc. the Vice-Chancellor may grant extension initially for a period of six months, but not exceeding a total of one year, in addition to the maximum duration of the Programme.

Criteria for promotion: Student will have to pass at least 40% credits up to previous year to be eligible for second year.

**to earn the credit:** A student must obtain 40% marks in a particular subject to earn

**carry over papers:** In case any student has carry over paper and he does not clear that paper during the sessions of the course and the syllabus changes during that period then the student will have option to appear in examination of old semester in which he had cleared the classes, or he will have to attend classes of new syllabus to appear in the carry over examination.

The agenda was discussed and found to be in accordance with the UGC guidelines under F.No. 14-9/2013 (CPP-11) Annexure C Appendix 1 at Page 40-41 and hence is approved to implement the said guidelines from session 2022-23 onwards. The pages are attached herewith.

(Annexure C)

Agenda No. 4

To consider the approval of part-time programmes conducted in the evening time i.e. 5:30pm to 9:30pm (Six days a week) for working professional or for professional with at least 2 years' experience.

**Eligibility Criteria for Part time M. Tech and Part Time PhD Admissions:** Eligibility is same as for regular programme(s). However, in addition, the candidate shall have a minimum of two years full time work experience in a registered firm / company / industry / educational and/or research technical and/or professional college / any Government Department / Government Autonomous Organisations in the relevant field in which admission is sought.

As per guidelines of UGC as following the UGC document no. F.No. 14-9/2013 (CPP-11) Page 35-38 attached next with the Annexure), it shows that the part time courses can be offered to facilitate technical and/or working professional, the universities/colleges can provide an opportunity with staggered timing. The purpose is to enhance the qualification (technical or professional). The duration of part time program may be as per the relevant Act of university.

Further this agenda committee has approved that professionally employed personnel such as working engineers, scientists and teachers who can, while employed, can join part time M.Tech as well as Ph.D. by attending regular classes as per schedule of the Institute under guidelines of UGC. These students will have to give an undertaking that they will be attending all classes and the duration of course remain same.

**Admission Procedure:** The part-time candidates seeking admission to the M.Tech. program, who have not qualified GATE, will be called for interview and may in addition be asked to give a written test.



(Annexure D)

Annexure No. 5  
 Consider the external theory exam of 60 marks for Main Paper/ 100 marks in case of back paper. The internal assessment marks obtained by the student in concerned semester will remain as it is.

(Annexure E)

Annexure No. 6  
 Consider and Approved Sub distribution of Internal Assessment marks of theory and practical and End Term practical examination marks  
 The recommended distribution would be as follows:

Consider and recommend Sub distribution of Internal Assessment marks of theory and practical and End Term practical examination marks.

A) Internal assessment marks (IA)- Theory Subject = 40

	MTE = Mid Term Theory Examination	20 marks
	TA = Teaching assessment (a + b + c)	20 marks
a	Assignment	25% of TA
b	Attendance	25% of TA
c	Class Assessment (Presentation, Test, Model, Chart, Project, Field work, Training, Moodle Base Learning)	50% of TA

B) End term theory Examination = 60

C) Practical Internal Assessment marks = 40

a	Experiment work/ Performance	10
b	Internal Viva Voce	10
c	Practical file/ Record	10
d	Lab attendance	10

D) Practical End Term Examination = 60

a	Experiment work/ Performance	20
b	External Viva Voce	20
c	Written Practical file/ Record	20

(Annexure F)

Annexure No. 7

to consider the permission of online classes due to COVID-19 and continue with the same mode of education as per the guidelines of UGC/ MHRD till further notice from the State Government.

Annexure No. 8

other item with the permission of chair.

Dean SOET requested to Mr. Manbir Singh and Mr. Bhavesh Assistant Professor, Mechanical Engineering Department for the proposed scheme and syllabus B.Tech ME and Civil Diploma ME, M.Tech (Thermal), w.e.f. 2022-2023 session. He informed that the members of BOS there are no changes in the content of the B.Tech and M.Tech courses for regular and part time and requested the members to approve the same.

The remaining scheme for Me remains the same as per the produced in the last BOS meeting on 11.01.2022 (Annexure A) attached

Dean SOET requested to Mr. Ramkesh Meena, Assistant Professor Electrical Engineering Department for proposed scheme and syllabus B.Tech (EE and ECE) Diploma (EE, ECE) and M.Tech Power systems, Ph.D. w.e.f 2022-2023.

Head of the computer science and engineering himself proposed the scheme and the syllabus B.Tech (CSE), Diploma (CSE), M.Tech CSE, BCA and MCA w.e.f 2022-2023. There is an add on in the B.Tech IV<sup>th</sup> semester Digital Electronic which has code PCC-CSE-209. And requested the members to approve the same.

After the discussion the BOS approved the courses which have been changed above for the academic session 2022-2023.



Dean, SOET

**School of Pharmacy**  
**Raffles University, Secmrana**  
**Minutes of Meeting**

The meeting of board of studies of School of Pharmacy was held 2<sup>nd</sup> February, 2022 at 12:00 PM in conference hall of Chancellor.

The following members were present:

- |   |  |                 |
|---|--|-----------------|
| 1 | Dr. Rajiv Kukkar<br>Principal, School of Pharmacy                                  | Convener        |
| 2 | Dr. Chennu M M. Prasada Rao,<br>Professor, School of Pharmacy                      | Member          |
| 3 | Dr. Kishore Babu Ancha<br>Associate Professor, School of Pharmacy                  | Member          |
| 4 | Mr. Amit Kumar<br>Assistant Professor, School of Pharmacy                          | Member          |
| 5 | Ms. Pratishtha Sharma<br>Assistant Professor, School of Pharmacy                   | Member          |
| 6 | Dr. Suresh Choudhary<br>Professor, College of Pharmacy,<br>Lords University, Alwar | External Expert |
| 7 | Dr. Sunil Kumar,<br>Professor, Dr. K.N.MIPER,<br>Medi Nagar, U.P.                  | External Expert |
| 8 | Dr. Divakar Goh<br>President, Raffles University, Secmrana                         | Special Invitee |



The Principal, School of Pharmacy welcome all Hon'ble experts and members, then after he took up the agenda

**Agenda Items:**

- 1) To consider the syllabus and scheme of Examinations of B. Pharm Course as per PCI Norms from the Academic Session 2021-22 & 2022-23.

**Resolved that the Syllabus and Scheme of Examination for B. Pharm Course as per Bachelor of Pharmacy (B.Pharm) Course regulation 2014 (Annexure - I) be**

approved.

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- 2) To consider and approve the Syllabus and Scheme of Examinations of Diploma in Pharmacy Course as per the education Regulation, 2020 of Diploma Course in Pharmacy from Academic Session 2021-22 & 2022-23 onwards.

*Resolved that Syllabus and Scheme of Examinations of Diploma in Pharmacy Course as per the education Regulation, 2020 be approved. (Annexure - II)*

- 3) To consider and approve the Syllabus and Scheme of Examinations for course work of Ph.D programme as per Raffles University and UGC norms.

*Resolved that Syllabus and Scheme of Examinations of Diploma Ph.D Course as per the education Regulation, 2020 be approved. (Annexure - III)*

- 4) To consider and approve the increase intake capacity of B. Pharm course from Academic Session 2022-23.

*Resolved that the increase intake capacity of B. Pharm course by 40 students from the Academic Session 2022-23 be recommended for consideration.*

Course	Intake Capacity
B. Pharm	100
D. Pharm	60

- 5) To consider and approve the List of Examiners for B. Pharm and D. Pharm Courses for the academic session - 2022-23 & 2023-24.

*Resolved that the List of Examiners for B. Pharm and D. Pharm Courses for the Academic Session - 2021-22 & 2022-23 be considered and recommended. (Annexure - IV)*

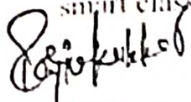
- 6) To discuss about Course Objectives and Outcome Based Educational (OBE) for course for the academic session- 2021-22 & 2022-23.

*Hon'ble Vice Chancellor discussed and explained the Program outcomes and Program Educational objectives for courses. (Annexure - V)*

- 7) Discussions.

- i. It was discussed to constitute committee at School levels like Anti Ragging, Gender sensitization, Program committee etc.
- ii. It was discussed and approved that Academic In charge for session 2022-23 will be Dr. A. Kishore Babu, HOD Pharmaceutics, School of Pharmacy.

- iii. It was discussed and approved that Examination In charge for session 2022-23 will be Dr. Chennu M M. Prasada Rao, HOD Pharmaceutical Chemistry, School of Pharmacy
- iv. Hon'ble Vice Chancellor suggested to implement the use of electronic media/ smart classroom projectors for the course

  
PRINCIPAL,  
School of Pharmacy

